

_____ date

Dear _____,
teacher/coach/etc. name(s)

My child _____ is a _____th grader in your _____ class.
child's full name grade number class name, period, etc.

He/she has expressed serious distress due to the changes to Policy 1040 because the bathrooms and locker rooms are no longer segregated by sex. I have instructed my child to use a private bathroom stall or other private area within the locker room to change clothing for Physical Education. If my child needs additional accommodations, including access to a single-use bathroom, I expect that his/her needs will be met by school staff.

Sincerely,

your full name

your phone number